

Sanad for Alternative Parental Care Partnerships Specialist

ABOUT SANAD	Sanad for Alternative Parental Care is a non-profit organization, yet acts as a social enterprise, is registered under the Ministry of Social Solidarity (MoSS) since 2008. Our Vision: A world where orphans shape their future. Our Mission: Strengthening the alternative parental care system through standardization, research, certified training, and advocacy, so that every orphan to realize his uniqueness and potentiality. Since its foundation, Sanad has been introducing innovative solutions based on a transformation approach to reform orphanage care in Egypt and ensure a better future for children and youth raised in care homes. Yet, in 2016, Sanad extended its efforts to include another form of alternative care which is foster/alternative families (Kafala) by joining the Higher Committee of Alternative Families at MoSS. Sanad created a breakthrough in the field of orphans care by developing Quality Standards for Alternative Care within care homes for children and youth without parental care and advocating for mandating these standards nationwide which was accredited and mandated by the Ministry of Social Solidarity in June 2014. Sanad's projects and programs are driven from its long-term strategic objectives (2024-2030): 1. Providing technical support to enable the transformation of care-homes' system from institutional care to semi-family care. 2. Qualifying foster families to be capable of raising children deprived of parental care. 3. Preparing qualified cadres to work within the alternative care system. Developing mechanisms of sustainability and ensuring the quality of the alternative care provided in all its forms. 3. Gaining the support of the private sector and the civil society to advocate for equal opportunities for all care leavers. 4. Raising the institutional and the technical efficiency of civil society organizations and the private sector to empower care leavers socially and economically. Sanad was recognized as one of the best six practices worldwide to improve the living environment by Dubai International Award, was selected as the best project under the Humanitarian Category in the Arab Region by MBC Hope in 2014, was recognized by Prince Mohamed Bin Fahd Prize for Best Charity Performance in 2017 in the Arab World and received Misr El Kheir Foundation "Social Pioneers Prize" in 2020 for its effort in implementing the fourth goal in the SDGs "Quality Education."
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REPORTS TO	Business Development & Partnerships Manager
DUTIES & RESPONSIBILITIES	Partner Identification & Mapping 1. Conduct research to identify potential partners across the NGO, governmental, academic, and private sectors. 2. Maintain a dynamic mapping of partnership opportunities aligned with Sanad's strategic objectives. Documentation & Proposal Support 3. Support in drafting partnership proposals, concept notes, MOUs, and meeting briefs. 4. Collaborate with internal teams to ensure technical alignment of proposals with Sanad's services and offerings. Partnership Management & Coordination 5. Maintain an up-to-date partnerships database and contact records. 6. Track partnership timelines, renewal cycles, and deliverables. 7. Follow up on key actions, documentation, and reporting deadlines with internal and external stakeholders. 8. Assist in the design, implementation, and analysis of partner satisfaction surveys to ensure continuous improvement of partnership quality. Relationship Building & Representation 9. Support in organizing and attending partnership meetings and events. 10. Represent Sanad in relevant forums, with clear documentation of meeting outcomes and action points. 11. Support the planning and coordination of joint initiatives with partner organizations.
JOB REQUIREMENTS	• Bachelor's degree in Social Sciences, International Development, Business, or related fields. • Bachelor in mass comm and PR are also relevant degrees • 3–5 years of experience in partnership coordination, stakeholder engagement, or program support in the development or nonprofit sector. • Excellent Arabic & English writing, organizational, and follow-up skills. • Experience in using CRM systems or partner databases is a plus.



**CORE
COMPETENCIES**

- Stakeholders Engagement
- Initiative
- Communication Skills
- Adaptability
- Attention to details
- Organizational Skills
- Coordination & Collaboration
- Conflict Resolution
- Cultural Awareness

TO APPLY

- [Application Form](#)

Note: We'll be in touch with those who make it to the shortlist for interviews. Appreciate your interest!