

## Sanad for Alternative Parental Care Research Assistant

<b>ABOUT SANAD</b>	<p>Sanad for Alternative Parental Care is a non-profit organization, yet acts as a social enterprise, is registered under the Ministry of Social Solidarity (MoSS) since 2008.</p> <p>Our Vision: A world where orphans shape their future.</p> <p>Our Mission: Strengthening the alternative parental care system through standardization, research, certified training, and advocacy, so that every orphan to realize his uniqueness and potentiality.</p> <p>Since its foundation, Sanad has been introducing innovative solutions based on a transformation approach to reform orphanage care in Egypt and ensure a better future for children and youth raised in care homes. Yet, in 2016, Sanad extended its efforts to include another form of alternative care which is foster/alternative families (Kafala) by joining the Higher Committee of Alternative Families at MoSS. Sanad created a breakthrough in the field of orphans care by developing Quality Standards for Alternative Care within care homes for children and youth without parental care and advocating for mandating these standards nationwide which was accredited and mandated by the Ministry of Social Solidarity in June 2014.</p> <p>Sanad’s projects and programs are driven from its long-term strategic objectives (2024-2030):</p> <ol style="list-style-type: none"> <li>1. Providing technical support to enable the transformation of care-homes’ system from institutional care to semi-family care.</li> <li>2. Qualifying foster families to be capable of raising children deprived of parental care.</li> <li>3. Preparing qualified cadres to work within the alternative care system. Developing mechanisms of sustainability and ensuring the quality of the alternative care provided in all its forms.</li> <li>3. Gaining the support of the private sector and the civil society to advocate for equal opportunities for all care leavers.</li> <li>4. Raising the institutional and the technical efficiency of civil society organizations and the private sector to empower care leavers socially and economically.</li> </ol> <p>Sanad was recognized as one of the best six practices worldwide to improve the living environment by Dubai International Award, was selected as the best project under the Humanitarian Category in the Arab Region by MBC Hope in 2014, was recognized by Prince Mohamed Bin Fahd Prize for Best Charity Performance in 2017 in the Arab World and received Misr El Kheir Foundation “Social Pioneers Prize” in 2020 for its effort in implementing the fourth goal in the SDGs “Quality Education.”</p>
<b>WORKING CONDITIONS</b>	<ul style="list-style-type: none"> <li>• Part Time (3 Days/Week)</li> <li>• 8 working hours/day</li> </ul>
<b>REPORTS TO</b>	<b>Research &amp; Knowledge Management Manager</b>



Sanad for Orphans

<b>DUTIES &amp; RESPONSIBILITIES</b>	<ol style="list-style-type: none"><li>1. Assist in the design and distribution of surveys/questionnaires to orphanages and government representatives.</li><li>2. Conduct interviews with key stakeholders, including ministry officials and care institution managers.</li><li>3. Ensure ethical standards are maintained in data collection (e.g., informed consent).</li><li>4. Digitize collected data and organize it systematically for analysis.</li><li>5. Analyze quantitative and qualitative data collected from surveys and interviews.</li><li>6. Use tools like Excel, SPSS, or NVivo for data processing.</li><li>7. Draft preliminary reports based on findings, highlighting key trends and insights.</li><li>8. Assist in designing visual representations of data (charts, graphs, etc.).</li></ol>
<b>JOB REQUIREMENTS</b>	<ul style="list-style-type: none"><li>• Currently pursuing or recently completed a degree in Statistics, Sociology, Public Health, Development Studies, or a related field.</li><li>• Experience in conducting surveys, interviews, or focus groups.</li><li>• Knowledge of ethical practices in data collection, including confidentiality and informed consent.</li><li>• Familiarity with basic qualitative and quantitative analysis techniques.</li><li>• Proficiency in Excel (pivot tables, formulas) and data visualization tools.</li><li>• Strong ability to draft well-structured reports, including visual representations (graphs, charts).</li><li>• Detail-oriented with excellent organizational skills for data management.</li><li>• Familiarity with data analysis software (e.g., SPSS, NVivo, or R) is an asset but not mandatory.</li></ul>
<b>CORE COMPETENCIES</b>	<ul style="list-style-type: none"><li>• Research and Analytical Skills</li><li>• Communication Skills</li><li>• Adaptability</li><li>• Attention to details</li><li>• Organizational Skills</li><li>• Interpersonal Skills</li><li>• Coordination &amp; Collaboration</li><li>• Adaptability</li><li>• Problem Solving</li><li>• Documentation Skills</li></ul>
<b>DOCUMENTS TO BE SUBMITTED</b>	<ul style="list-style-type: none"><li>• Resume</li></ul>

Interested Candidates can send the above documents to [careers@sanadorphans.org](mailto:careers@sanadorphans.org), mentioning the job title in the email subject line.

Note: We'll be in touch with those who make it to the shortlist for interviews. Appreciate your interest!