

Sanad for Alternative Parental Care Field Research Assistant (Project Based)

ABOUT SANAD	Sanad for Alternative Parental Care is a non-profit organization, yet acts as a social enterprise, is registered under the Ministry of Social Solidarity (MoSS) since 2008. Our Vision: A world where orphans shape their future. Our Mission: Strengthening the alternative parental care system through standardization, research, certified training, and advocacy, so that every orphan to realize his uniqueness and potentiality. Since its foundation, Sanad has been introducing innovative solutions based on a transformation approach to reform orphanage care in Egypt and ensure a better future for children and youth raised in care homes. Yet, in 2016, Sanad extended its efforts to include another form of alternative care which is foster/alternative families (Kafala) by joining the Higher Committee of Alternative Families at MoSS. Sanad created a breakthrough in the field of orphans care by developing Quality Standards for Alternative Care within care homes for children and youth without parental care and advocating for mandating these standards nationwide which was accredited and mandated by the Ministry of Social Solidarity in June 2014. Sanad's projects and programs are driven from its long-term strategic objectives (2024-2030): 1. Providing technical support to enable the transformation of care-homes' system from institutional care to semi-family care. 2. Qualifying foster families to be capable of raising children deprived of parental care. 3. Preparing qualified cadres to work within the alternative care system. Developing mechanisms of sustainability and ensuring the quality of the alternative care provided in all its forms. 3. Gaining the support of the private sector and the civil society to advocate for equal opportunities for all care leavers. 4. Raising the institutional and the technical efficiency of civil society organizations and the private sector to empower care leavers socially and economically. Sanad was recognized as one of the best six practices worldwide to improve the living environment by Dubai International Award, was selected as the best project under the Humanitarian Category in the Arab Region by MBC Hope in 2014, was recognized by Prince Mohamed Bin Fahd Prize for Best Charity Performance in 2017 in the Arab World and received Misr El Kheir Foundation "Social Pioneers Prize" in 2020 for its effort in implementing the fourth goal in the SDGs "Quality Education."
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ABOUT THE PROJECT	The project “ Preparing New Practitioners in the Field of Alternative Care ” aims to strengthen the workforce in the sector by qualifying and training competent professionals ready to join available roles within the alternative care ecosystem. It also focuses on raising community awareness about the importance of these professions, the critical roles practitioners play, and their impact on children and youth without parental care.
PROJECT DURATION	2 months since start date.
REPORTS TO	Research & Knowledge Management Manager
DUTIES & RESPONSIBILITIES	Data Collection & Fieldwork • Distribute and follow up on the collection of electronic and paper-based surveys. • Explain survey questions to participants and provide support without influencing responses. • Conduct qualitative interviews with stakeholders (organizations, managers, practitioners). • Take field notes and record observations during data collection. • Collect signatures or informed consent forms from participants. Data Documentation & Entry • Transcribe and document interviews in a clear and organized manner. • Enter survey data into electronic templates as per guidelines. • Ensure data accuracy, verification, and timely submission. • Document any observations or challenges encountered during fieldwork. Logistics & Reporting • Coordinate logistical arrangements for field visits in collaboration with the team. • Prepare and submit daily progress and challenge reports to the Study Manager.
JOB REQUIREMENTS	• Bachelor’s degree in Social Sciences, Development Studies, Psychology, Education, or any related field. • Training in research methods, data collection, or monitoring & evaluation is an asset. • Previous experience (0–2 years) in field data collection, surveys, or research projects, preferably in NGOs, academia, or community-based programs. • Experience conducting interviews, administering surveys, or working directly with communities.

	• Exposure to projects involving children, youth, or vulnerable groups is desirable. • Proficiency in Microsoft Office (Word, Excel). • Ability to enter, clean, and verify data accurately. • Basic knowledge of qualitative and quantitative research methods. • Familiarity with transcription and documentation of interviews. • Fluency in Arabic and English (written and spoken).
CORE COMPETENCIES	• Research & Analytical Skills • Technical Proficiency • Communication & Coordination • Attention to Detail • Ethical Standards & Confidentiality • Problem-Solving & Initiative • Cultural Awareness
APPLICATION Form	APPLICATION FORM

Note: We'll be in touch with those who make it to the shortlist for interviews. Appreciate your interest!