

Sanad for Alternative Parental Care Research Assistant (Project Based)

ABOUT SANAD	Sanad for Alternative Parental Care is a non-profit organization, yet acts as a social enterprise, is registered under the Ministry of Social Solidarity (MoSS) since 2008. Our Vision: A world where orphans shape their future. Our Mission: Strengthening the alternative parental care system through standardization, research, certified training, and advocacy, so that every orphan to realize his uniqueness and potentiality. Since its foundation, Sanad has been introducing innovative solutions based on a transformation approach to reform orphanage care in Egypt and ensure a better future for children and youth raised in care homes. Yet, in 2016, Sanad extended its efforts to include another form of alternative care which is foster/alternative families (Kafala) by joining the Higher Committee of Alternative Families at MoSS. Sanad created a breakthrough in the field of orphans care by developing Quality Standards for Alternative Care within care homes for children and youth without parental care and advocating for mandating these standards nationwide which was accredited and mandated by the Ministry of Social Solidarity in June 2014. Sanad's projects and programs are driven from its long-term strategic objectives (2024-2030): 1. Providing technical support to enable the transformation of care-homes' system from institutional care to semi-family care. 2. Qualifying foster families to be capable of raising children deprived of parental care. 3. Preparing qualified cadres to work within the alternative care system. Developing mechanisms of sustainability and ensuring the quality of the alternative care provided in all its forms. 3. Gaining the support of the private sector and the civil society to advocate for equal opportunities for all care leavers. 4. Raising the institutional and the technical efficiency of civil society organizations and the private sector to empower care leavers socially and economically. Sanad was recognized as one of the best six practices worldwide to improve the living environment by Dubai International Award, was selected as the best project under the Humanitarian Category in the Arab Region by MBC Hope in 2014, was recognized by Prince Mohamed Bin Fahd Prize for Best Charity Performance in 2017 in the Arab World and received Misr El Kheir Foundation "Social Pioneers Prize" in 2020 for its effort in implementing the fourth goal in the SDGs "Quality Education."
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ABOUT THE PROJECT	The project “ Preparing New Practitioners in the Field of Alternative Care ” aims to strengthen the workforce in the sector by qualifying and training competent professionals ready to join available roles within the alternative care ecosystem. It also focuses on raising community awareness about the importance of these professions, the critical roles practitioners play, and their impact on children and youth without parental care.
PROJECT DURATION	2 months since start date.
REPORTS TO	Research & Knowledge Management Manager
DUTIES & RESPONSIBILITIES	1. Data Collection & Field Coordination • Support the development of data collection tools (interview guides, surveys). • Coordinate with participating entities to schedule interviews and field visits. • Contribute to organizing mini-workshops or sessions to present preliminary findings. • Maintain daily coordination with the Study Manager to ensure tasks are completed on time. 2. Data Management & Analysis • Build and maintain a database (Excel or Google Sheets) for survey data entry and analysis. • Clean and verify data before statistical analysis. • Conduct descriptive statistical analysis (frequencies, percentages, means). • Produce charts and analytical tables for inclusion in the final report. • Ensure proper data storage and systematic documentation of results.
JOB REQUIREMENTS	• Bachelor’s degree in Social Sciences, Economics, Statistics, Development Studies, or a related field (Master’s degree is an advantage). • Coursework or training in research methods and data analysis is preferred. • Prior experience (1–2 years) in research, monitoring & evaluation, or data analysis, preferably within NGOs, academia, or social development projects. • Experience in both qualitative and quantitative data collection and analysis.

	• Experience preparing analytical tables, charts, or reports is a plus. • Proficiency in Microsoft Excel and/or Google Sheets for data management and analysis. • Familiarity with statistical analysis (descriptive statistics such as frequencies, percentages, means). • Basic knowledge of data visualization (charts, graphs, tables). • Familiarity with qualitative research tools (interview guides, focus group protocols, surveys). • Knowledge of SPSS, Stata, or other statistical software is desirable but not mandatory. • Fluency in Arabic and English (written and spoken).
CORE COMPETENCIES	• Research & Analytical Skills • Technical Proficiency • Communication & Coordination • Attention to Detail • Ethical Standards & Confidentiality • Problem-Solving & Initiative • Cultural Awareness
HOW TO APPLY	• Application Form

Note: We'll be in touch with those who make it to the shortlist for interviews. Appreciate your interest!